

**MINUTES OF THE KEOKUK PUBLIC LIBRARY
BOARD OF TRUSTEES
January 20, 2025**

1. **ROLL CALL:**

Joe Fierce	— Absent	Sue Morgan	— Present
Kristal King	— Present	Rex Muston	— Present
Kathy Marion	----Present	Steve Pribyl	----Present
Robin McKray	--- Absent	Renee Tatroe	--- Present

2. **AGENDA/CONFLICTS OF INTEREST:**

The meeting was called the meeting to order at 4:35 pm. A motion to approve the agenda was made by Morgan. Pribyl seconded the motion. All were in favor and the motion passed. There were no conflicts of interest.

3. **MINUTES OF THE PREVIOUS MEETING:**

Due to a lack of a quorum at the December meeting, the minutes of the November 18, 2024, meeting were presented for review. A motion to approve the minutes was made by Tatroe. Morgan seconded the motion. All were in favor and the motion passed.

4. **PUBLIC PRESENTATION OR DISCUSSION WITH THE BOARD:**

Some comments from our patrons: a patron who has been working hard to attend college stopped in to let us know that she completed her associates degree. She wanted to thank the staff for the support she received from us here at the library. Another one stopped in to say that she appreciated the sack lunches and gloves that were provided to her while she was homeless and thank the library staff for treating her kindly. She reported that she has an apartment now and is looking forward to becoming a grandma.

5. **APPROVAL OF FISCAL RESPONSIBILITIES:**

Bills from the December meeting were presented to be ratified for payment. A motion to ratify the payments of those bills was made by Tatroe. Marion seconded the motion. All were in favor and the motion passed. The current bills were presented to the board for review. A motion to pay all bills and salaries was made by Tatroe. Marion seconded the motion. All were in favor and the motion passed.

6. **REPORTS:**

a. **LIBRARIAN REPORT:**

Winkler reported on the following items:

- A 3-D printing class was held in conjunction with the Art Center, and it was well attended with a great article in the Daily Gate City.
- Our wish list of items that come to mind include: a new front lobby rug; new front lobby lighting; and a new kids' computer to replace the AWE one.
- Merissa Lewiston will be going on maternity leave beginning February 3.
- I will be presenting the budget to the council on Saturday at 10:30.

- An incident in the park on New Year's Eve/Day resulted in camera footage being given to the KPD.

A motion to accept the librarian's report was made by Morgan. Pribyl seconded the motion. All were in favor and the motion passed.

b. **KPL Foundation report:**

- The security cameras are still waiting to be brought online.
- The amphitheater will be named for the Dickey family.
- Water run off from the alley way into the grassy areas is causing erosion and plans are being looked at to help deter that.

Building and Grounds:

- Mohrfeld Electric has been contacted about the circle lights in the nonfiction area as well as the chandelier in the lobby. I will be meeting with him on Friday, January 24th.
- The thermostat in the round room was replaced and consistent temperatures are the norm now.
- I was approached about the opposite side of 5th Street not being well lit and practical solutions to getting that corrected to make patrons feel safer at night. Discussion with the city brought about the option of adding dusk to dawn type lights on the existing Alliant Energy poles. As to who would be responsible for the added electricity charge and the rental of the light/hardware, it was mentioned that the library would be. Discussion ensued and while the library board agrees that extra lighting is an added safety enhancement, they believe it would not be a library responsibility as the poles are not on library grounds.

UNFINISHED BUSINESS:

- a) **Overhang/runoff update:** A proposal from Frank Millard and Company was presented to the board for repair to the overhang. I have contacted the city engineer and he agrees that what they are proposing is exactly what they need to be doing to fix the issue. A motion to accept the proposal for repair to leaks and underside of the canopy at the back entrance in the amount of \$5,314.00 was made by King. Tatroe seconded the motion. All were in favor and the motion passed.
- b) **Board Vacancy:** No applicants currently.

NEW BUSINESS:

- a) **Director Evaluation:** King reported the evaluation went well and all the comments were positive, with no rating for each area below 4.5.
- b) **Library Budget update:** Winkler handed out the most recent version of the FY26 budget, reporting that the line item name changes she requested had been made and an additional

line item for large print rotation had been made. As approved previously, the library is not asking for any increase in the operating budget this year.

- c) **Basement Water Heater Proposal:** The on-demand water heater on the lower level that services the staff kitchen, Art Center kitchen and had washing sink cannot be repaired and must be replaced. A quote for the equipment and installation was received from Frank Millard and Company for \$2,450. A motion to accept the quote was made by King. Muston seconded the motion. All were in favor and the motion passed.

Board Continuing Education: A colorful and informative packet with statistics and pictures from FY24 was presented to the board for discussion and review.

ADJOURNMENT:

The meeting adjourned at 5:15 pm. The Next meeting will be held Monday, February 24, at 4:30 pm, due to the Presidents Day holiday.